

Present: Mayor Palm, T. Kolb, P. Wedekind, D. Thurow, B. Zeman

Absent:

Also Present: Michael Weymier & Marty Kuehn of Tyler Technologies, Atty. Truman, J. Atkinson

Mayor Palm called the meeting to order at 1:00 p.m. noting compliance with the open meeting law.

Select Chairperson:

Moved by Kolb, seconded by Wedekind that Mayor Palm be nominated as Chairperson. The Mayor called for other nominations and none were offered. Motion by Wedekind, seconded by Kolb to close nominations and appoint Mayor Palm as Chairperson. Motion carried unanimously.

Moved by Mayor Palm, seconded by Kolb that Phil Wedekind be nominated as Vice Chair. The Mayor called for other nominations and none were offered. Motion by Kolb, seconded by Mayor Palm to close nominations and appoint Phil Wedekind as Vice Chair. Motion carried unanimously.

Mandatory training: All members have met the mandatory training as follows:

Palm, Kolb, Wedekind, Thurow and Zeman on 05-10-2018 and Atkinson on 04-11-2019.

Clerk Zeman accepted the Assessor's Affidavit in the Assessment Roll and the Assessor executed the affidavit under oath.

### **Procedures of Operation**

Mayor Palm reviewed the procedures for the Board.

### **Objections Filed**

City Clerk Zeman reported that one case had been filed with her office, Baraboo State Bank. She noted that on Friday, July 26<sup>th</sup> she advised Matt Ryczek at Baraboo State Bank that they were scheduled to appear at Board of Review on July 30<sup>th</sup>, 2019 at 1:20pm.

### **Hearings:**

Baraboo State Bank, 101 Third Avenue, parcel no. 206 1569-00000

Clerk Zeman read into record a letter received from Matt Ryczek, Baraboo State Bank. Because the assessor for Baraboo State Bank was not available today, they submitted this letter asking the Board of Review to postpone the Board of Review to a different date. Motion made by Kolb, seconded by Wedekind to not allow postponement of the Board of Review. Motion carried unanimously.

### **Reports**

The Mayor reported that the Assessment Roll was open for public inspection on July 8, 2019 in the Clerk's and Assessor's Office, and Public Library. Open book was held on July 11, 2019 by appointment at the Assessor's office. Notice of the Board of Review was posted at the Municipal Building, Library, Civic Center and Council Chambers and published at least 15 days prior to the July 30<sup>th</sup> meeting.

### **Reports**

Assessor Weymier presented the Annual Assessment Report.

### **Correction of 2018 Errors:**

Assessor Weymier presented information on Correction of Errors for 2018:

Personal Prop Account 206-9165-00000, Independent Order of Odd Fellows, Baraboo Lodge #51, original \$3,300, corrected to \$0.

Personal Prop Account 206-9312-10300, US Bank, original \$700, corrected to \$0.

Personal Prop Account 206-9002-73500, American Lifeline Inc., original \$18,300 corrected to \$0.

Moved by Wedekind, seconded by Kolb and carried unanimously to accept these corrections.

Moved by Kolb, seconded by Wedekind and carried unanimously that the Assessment Roll is approved as amended by the determinations made by this Board of Review and that the Board adjourns at 3:00 p.m.

Respectfully submitted,  
Brenda Zeman, City Clerk  
Submitted for payroll 07/30/2019